

LICENSING SUB – COMMITTEE

6 May 2008

Report of the Head of Legal Services

Contact Officer: Carol Stefanczuk. Tel No: 01962 848 188

Application for Grant of Premises Licence:

**Matterley Bowl
Alresford Road
Winchester**

| | | |
|-------------------|--|--------------|
| Part A. | Report | <i>Buff</i> |
| 1 | Application | |
| 2 | Responsible Authorities | |
| 3 | Interested Parties | |
| 4 | Observations | |
| 5 | Conditions | |
| 6 | Other Considerations | |
| Part B. | Appendices | |
| Appendix 1 | Application | <i>White</i> |
| Appendix 2 | Representations from Interested Parties | <i>Cream</i> |
| Appendix 3 | Other Appendices | <i>White</i> |

Part A.**1. Application**

Applicant: Paul Rooney and Grant Smith

Premises: Matterley Bowl, Alresford Road, Winchester

- 1.1 This application is for a new premises licence under Section 17 of the Licensing Act 2003 for the area of land known as the Bowl at Matterley Farm.
- 1.2 Paul Rooney and Grant Smith are the main organisers of the event, on behalf of Slammin Vinyl, the promoters of Sanctuary Festival 08.
- 1.3 This application is for the provision of regulated entertainment, late night refreshment and supply of alcohol over the weekend of 8 August 2008 to 10 August 2008.
- 1.4 It is proposed to provide recorded music, facilities for dancing and hot food and drink from 1400 Friday 8 August 2008 to 0400 Saturday 9 August 2008 and from 1100 Saturday 9 August 2008 to 0600 Sunday 10 August 2008. This would be provided in Big Top tent structures.
- 1.5 It is proposed an outdoor stage will also be provided, with recorded music from 1400 until 2230 on Friday 8 August 2008 and from 1100 until 2300 on Saturday 9 August 2008.
- 1.6 The sale of alcohol is proposed, for consumption on the premises, from 1400 Friday 8 August 2008 to 0300 Saturday 9 August 2008 and from 1200 Saturday 9 August 2008 to 0500 Sunday 10 August 2008.
- 1.7 Slammin Vinyl held Sanctuary Festival 07 at these premises over the weekend of 29 June 2007 to 1 July 2007.
- 1.8 During the 2007 event, there were 14 calls to the Winchester City Council hotline. These complaints were mainly concerning the bass levels.
- 1.9 Notice of the application was displayed outside of the premises for a period of 28 days until 10 April 2008, and advertised in the Hampshire Chronicle on 13 March 2008.
- 1.10 Notices of the hearing were sent to all Parties on 16 April 2008.
- 1.11 The Operating Schedule, copied at Appendix 1, proposes the Relevant Licensable Activities.

Designated Premises Supervisor

Oliver Kay

Steps to promote the Licensing Objectives

Please see Section Q Appendix 1

Relevant Representations

2. Responsible Authorities

All of the Responsible Authorities have been served with a copy of the application. The representations received are as follows:

Head of Environment

No representations received.

Hampshire Constabulary

Hampshire Constabulary did make a representation to this application with regard to all four licensing objectives. As a result, conditions were agreed with the applicant, as shown on pages 6 to 9 of this report, and the representation was withdrawn.

Hampshire Fire and Rescue Service

No representations received.

Child Protection Team

No representations received.

Head of Building Control

No representations received.

Head of Safety Standards

No representations received.

3. Interested Parties

1. The Upper Itchen Valley Society (see Appendix 2)

4. Observations

The Sub-Committee is obliged to determine this application with a view to promoting the Licensing Objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In making its decision, the Sub-Committee is also obliged to have regard to the National Guidance and the Council's Licensing Policy.

The Sub-Committee must have regard to all of the representations.

The Sub-Committee must take such of the following steps it considers necessary to promote the Licensing Objectives:

1. Grant the licence subject to conditions in accordance with the operating schedule (modified to such extent as the authority considers necessary for the promotion of the licensing objectives) and the mandatory conditions;
2. exclude from the scope of the licence any of the licensable activities to which the application relates;
3. refuse to specify a person in the licence as the premises supervisor;
4. reject the application.

Terminal hours

The Sub-Committee should take account of the National Guidance and the Council's Licensing Policy with regard to terminal hours and take such steps as it considers necessary to promote the Licensing Objectives.

(Licensing Policy Part 4, A8)

Licensing Objectives

Crime and Disorder

The Sub-Committee should consider any necessary conditions to prevent crime and public disorder relating to the premises having regard to the operating schedule.

(Licensing Policy 1.6, 2.11, 2.17)

Public Safety

The Sub-Committee should consider any necessary conditions relating to public safety having regard to the operating schedule.

(Licensing Policy Part 4, B3, B4)

Public Nuisance

The Sub-Committee should consider any necessary conditions to prevent public nuisance caused by noise and light pollution from the premises having regard to the observations of the Interested Parties and operating schedule.

(Licensing Policy Part 4, Section C)

Protection of Children

The Sub-Committee should consider any necessary conditions for the Protection of Children having regard to the operating schedule others.

(Licensing Policy Part 4, D6, D7)

Human Rights

It is considered that Articles 6 (right to a fair trial) 8 (right to respect for private and family life) and Article 1 of the First Protocol (right to peaceable enjoyment of possessions) may be relevant. As there is a right of appeal to the Magistrates' Court, it is considered that there would be no infringement of Article 6. Article 8 is relevant, insofar as the nearby residents could claim that this right would be infringed by disturbance from customers. This should be balanced against the applicants' right to use of their premises under Article 1 of the First Protocol. Interference with these rights is permitted, where this interference is lawful, necessary in a democratic society, and proportionate. Likewise, the residents may argue that their rights under Article 1 of the First Protocol would be infringed. If conditions are imposed, there should be no interference with any convention rights. To the extent that any interference may occur, it would be justifiable in a democratic society, and proportionate.

5. Conditions

Mandatory Conditions

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.

Possible Conditions

If the application is granted, the Sub-Committee may wish to consider the following conditions to reflect the Operating Schedule:

Operating Hours

1. The hours the premises may be used for regulated entertainment shall be:

Recorded music

 - (i) **Friday 1400 to 0400 (outdoor stage 2230)**
 - (ii) **Saturday 1100 to 0600 (outside stage 2300)**

Provision of facilities for dancing

 - (i) **Friday 1400 to 0400**
 - (ii) **Saturday 1100 to 0600**
2. The hours the premises may be used the provision of late night refreshment shall be:
 - (i) **Friday 2300 to 0400**
 - (ii) **Saturday 2300 to 0600**
3. The hours the premises may be used for the sale of alcohol shall be:
 - (i) **Friday 1400 to 0300**
 - (ii) **Saturday 1200 to 0500**

4. The hours the premises may open for other than Licensable Activities shall be:
 - (i) **1400 Friday through to 1200 Sunday**

All Licensing Objectives

1. The Premises Licence Holder shall produce an Event Management Plan (EMP), including a Noise Management Plan and a Traffic Management Plan. The final *approved* version shall be submitted to the Licensing Authority no later than 28 days before the start of the event. **The applicant shall comply with the approved EMP for the duration of the event.**

Crime and Disorder

1. The Premises Licence Holder shall agree with Hampshire Constabulary no later than 28 days before the start of the event:
 - a) the need for Special Police Services for the event, and
 - b) request Special Police Services from Hampshire Constabulary if they are required. The Premises Licence Holder and Hampshire Constabulary shall agree a Statement of Intent setting out their respective responsibilities of the event.
2. A CCTV system with recording facilities shall be operated throughout the event. The recordings shall be retained for a period of 30 days and be made available upon request by the Police. Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.
3. No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. This shall include dedicated teams for the campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions. All Security staff and stewards to wear clearly identifiable reflective jackets.
4. A perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained. This perimeter shall contain an agreed number of access/egress points which shall be manned by security or stewards.
5. Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site and on the Premises Licence Holder's website in advance of each event.

6. The campsites shall be patrolled by security and stewards. There shall be watch towers with CCTV cameras manned throughout the event. The watch towers must be manned by stewards throughout the time that the campfires are in use. The stewards on duty in the fire watch towers shall be issued with two way radios. There must also be suitable fire fighting equipment positioned adjacent to the tower readily available and clearly identified.
7. The Premises Licence Holder shall prepare a drugs policy for the event which shall be based on three core messages:
 - Prevention
 - Drug dealers and users
 - Welfare and treatment
8. Random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
9. There shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
10. All reasonable steps shall be taken to ensure that no glasses or bottles are allowed inside the arena. Bottle banks shall be located at the arena entrance and plastic containers shall be available for decanting facilities.
11. There will no irresponsible drink discounting with no beers sold above 5.5% alcohol by volume.

Public Safety

1. The Premises Licence Holder shall carry out a Fire Safety campaign warning of the dangers of fires with particular reference to gas cylinder safety. Infrastructure and accumulated litter shall be removed from scenes of potential disorder if appropriate. Small campfires that are not doing any harm or causing any damage may be allowed by the Premises Licence Holder.
2. The Premises Licence Holder shall appoint an Event Safety Coordinator. The role of the Event Safety Coordinator shall consist of the following:
 - (i) Liaison with lead subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
 - (ii) assistance in the inspection of the venue before and during the event;
 - (iii) assistance in the inspection of all structures and electrical services;
 - (iv) checking and obtaining all relevant certification, safety policies etc.;

- (v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and,
- (vi) assisting in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.

This person shall have no other duties or responsibilities.

3. The Premises Licence Holder shall install an appropriate number of exit gates positioned evenly around the entertainment arena. These shall be alphabetically signed to the front and rear and shall be lit. Each gate shall be manned throughout the time that the public are in the arena.
4. The Premises Licence Holder shall formulate a major incident plan for each event. This shall be inserted into the Event Management Plan.
5. The Premises Licence Holder shall provide a final, approved site plan no later than 28 days prior to the event.

Public Nuisance

1. The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
2. Noise levels from the event shall not exceed the following:
 - (i) Between the hours of 12 noon and 2300 noise levels from the event will not exceed 55dB $L_{Aeq (5mins)}$ and between the hours of 2300 and 0800 on the following day, noise levels will not exceed 45dB $L_{Aeq (5mins)}$ as measured at a distance of 1m from the façade of any noise sensitive dwellings.
 - (ii) In addition in the frequency range of 63 and 125 Hz noise levels will not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.
3. A noise hotline shall be installed which will be manned throughout the event. This number will be circulated to the local authority and parish councils. All calls to the hotline will be logged and actioned.
4. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before each event. All testing of amplified equipment before each event shall be agreed with the Licensing Authority.
5. The Premises Licence Holder shall ensure that the Licensing Authority officers who require unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineer(s) shall be issued with the correct event accreditation.
6. The Premises Licence Holder shall provide sound level monitoring equipment to IEC Type 1 Standard at all stage sound mixing positions. The sound level equipment shall be set up so as to display $L_{Aeq (1min)}$ and the positioning of the

equipment shall be in agreement with, and approved by the Licensing Authority.

7. Agreed levels shall be set prior to the event during the sound test in agreement with the Licensing Authority. These levels shall only be altered by agreement with the Licensing Authority.
8. The Premises Licence Holder shall have full control over all amplified noise sources on site (including vehicles in the car parks and portable equipment in the campsites) and shall arrange for any noise sources to be reduced or eliminated.
9. The Premises Licence Holder shall submit a plan to the Licensing Authority showing the layout of all stage loudspeakers and mixing desks. This shall include a schedule of the amplification equipment and shall include any sponsor activities no later than 21 days prior to each event.
10. Security personnel shall ensure that unauthorised amplification equipment is not brought onto the site. Any unauthorised equipment shall be confiscated and returned post event.
11. Any outdoor stage shall finish at 2300 on each event day.
12. Any rehearsals or sound checks shall take place between of 1000 and 1800 unless agreed by the Licensing Authority

Protection of Children

1. The Premises Licence Holder shall ensure that no person under the age of 18 years shall be admitted to the premises.

6. Other Considerations

Corporate Strategy (Relevance To:)

This report covers issues which affect the principles of “safer and more inclusive communities” and “safeguarding our high quality environment for the future.”

Resource Implications

A licence fee of £1,100 has been received. It is anticipated that an appropriate level of officer attendance will be provided within the existing budget.

Appendices

1. Application by Paul Rooney and Grant Smith
2. Representations by Interested Parties
- 3a. Map of premises location.
- 3b. Event operating schedule

LA PI

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that
your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We PAUL ROONEY + GRANT SMITH apply for a premises licence under section 17 of
(Insert name(s) of applicant)
the Licensing Act 2003 for the premises described in Part 1 below (the premises)
and I/we are making this application to you as the relevant licensing authority in
accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | |
|--|-----------------------|
| Postal address of premises or, if none, Ordnance Survey map reference or description THE PUNCHBOWL MATTERLEY ESTATE OVINGTON DOWN | |
| Post town ALRESFORD | Post code SO21 1HW |

Telephone number at premises (if any)

N/A

Non-domestic rateable value of premises

£ UNKNOWN

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick yes

- | | | | |
|----|---|-------------------------------------|-----------------------------|
| a) | an individual or individuals* | <input checked="" type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual* | | |
| | i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| | ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| | iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) | a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) | a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
 - I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname
ROONEY

First names
PAUL ALEXANDER

I am 18 years old or over

Current postal address if different from premises address
50A WELLINGTON ROAD

Post Town ENFIELD

Postcode EN1 2PG

Daytime contact telephone number 020 8363 5566

E-mail address (optional) mike@slamminviagyl.co.uk

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname
SMITH

First names
GRANT DOUGLAS

Please tick
✓ yes

I am 18 years old or over

Current postal address if different from premises address

50A WELLINGTON ROAD

Post Town ENFIELD

Postcode EN1 2PG

Daytime contact telephone number 020 8363 5566

E-mail address (optional) grant@slamminvinyl.co.uk

(B) OTHER APPLICANTS.

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

| |
|---|
| Name |
| Address |
| Registered number (where applicable) |
| Description of applicant (for example partnership, company, unincorporated association etc) |
| Telephone number (if any) |
| E-mail address (optional) |

Part 3 Operating Schedule

When do you want the premises licence to start?

| Day | Month | Year |
|-----|-------|------|
| 08 | 08 | 2608 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| Day | Month | Year |
|-----|-------|------|
| 10 | 08 | 2008 |

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

| |
|------|
| 9999 |
|------|

Please give a general description of the premises (please read guidance note 1)

A NATURAL BOWL & KNOWN FESTIVAL SITE.
BIG TOP TENT STRUCTURES TO BE ERECTED & USED AS
DANCE ARENAS.
AN OUTDOOR STAGE TO BE CONSTRUCTED & AN AREA IN
FRONT OF THIS TO BE USED FOR DANCING.
ONE SECTION OF THE SITE TO BE USED AS A CAMPING AREA

THE UPPER ITCHEN VALLEY SOCIETY

Established 1970 to safeguard what is good in the character of the Upper Itchen Valley

Please reply to:-

The Licensing Manager,
Winchester City Council,
Colebrook Street,
Winchester.



26th March 2008

MRS A MATTHEWS MBE
LAKE HOUSE
AVINGTON
WINCHESTER
SO 21 1BE.

Dear Sir,

Licensing Application for 8th/10th August Sanctuary Festival

The Society objects to the grant of a Licence for this event on the grounds that it will constitute a public nuisance.

In making this objection the Society represents its members who live and work in the vicinity of the proposed site.

If permitted the event will generate:

- **NOISE**

The event will last for 37 hours with a break from 3am to 11am on Saturday, ie 29 hours of noise. Those adversely affected by the noise still have to go to work on Monday, other events have been held on Bank Holiday weekends.

The impact on those wishing to walk on the South Downs Way and use the Cheesefoot Head Car Park should be considered. This event will mean that the part of the East Hants AONB nearest to Winchester will be disrupted by noise and traffic.

- **TRAFFIC (General Disturbance)**

The organisers normally start erecting fences etc about 1 week before the event and finish removing them some days after it so the disruption will last for about 12 days in total

For many years the Parish Council has asked that the diversion signs directing traffic to the B 3047 should only be put up if there is an actual emergency. They do cause an increase in the volume of traffic using the road at a time when people want to be in their gardens..

- **LITTER**

This is always a problem, especially if it is windy when the litter blows around into verges and woods. The camp site at the Motocross was a good example of this. Fly posting by organisers of other events occurs along the A 31 and the AA took months to remove a diversion sign at the entrance to the road to Avington left over from the motocross.

| | | |
|-----------------|------------------|------------|
| CSS RECEIVED | | |
| 27 MAR 2008 | | |
| REC CS | REPLY BY 10/4 | NO 2463 |

ACK 27/3/08.

- **LIGHT POLLUTION**

This occurs throughout the period of the event and frequently in the days either side. Can the Council please ensure that if a Licence is granted lighting is limited and directed downwards.

The event will adversely affect the quality of life and sleep of residents over a large area. It is impossible to tell in advance which way the wind will carry the noise so it is impossible to identify in advance those areas which will suffer the most. Consequently those planning other activities for that weekend have to take into account the possible impact of the noise and traffic.

The organisers will tell you that the event will be well managed and this may or may not be true. What happens inside the site is irrelevant for local people. The public nuisance lies in the noise, traffic, litter and light pollution.

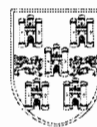
We ask you to refuse the Licence.

Yours faithfully,

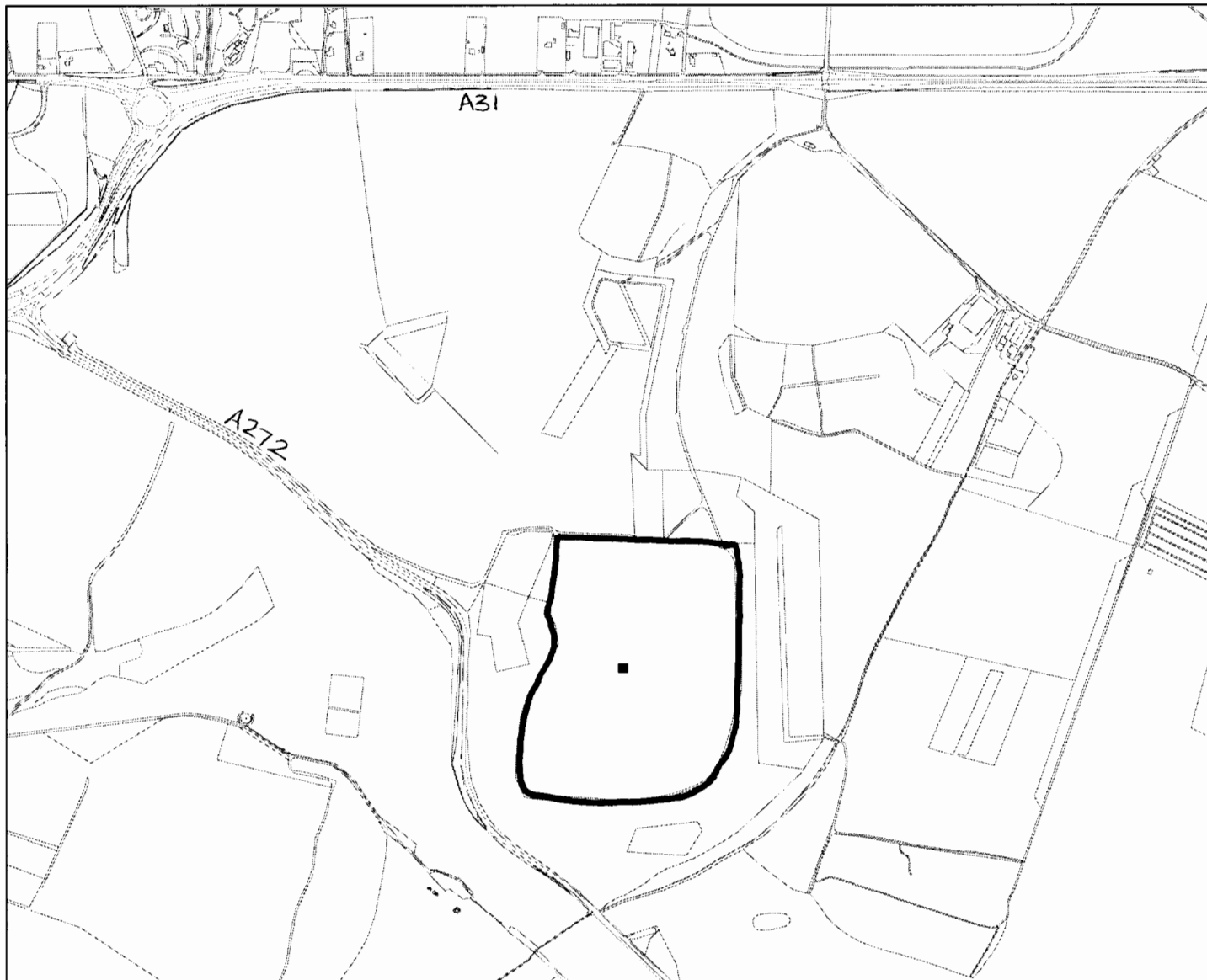

Alison Matthews
Chairman

PREM530

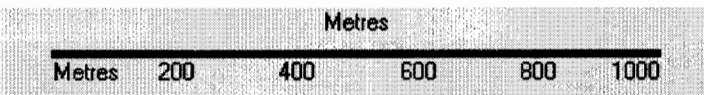
Matterley Bowl



Winchester
City Council



Legend



Reproduced from the Ordnance Survey map with the permission of the Controller of Her Majesty's Stationery Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Winchester City Council © 2007.

| | |
|---------------------|-------------------------|
| Organisation | Winchester City Council |
| Department | Legal Services |
| Comments | |
| Date | 25 April 2008 |
| SLA Number | 00018301 |

Scale:



slammin' **VINYL**

PRESENTS

sanctuary festival 08

8th-10th August 2008
The Matterley Bowl, Winchester

OPERATING SCHEDULE

INDEX

1. Event Summary

- a) Licensee introduction Sanctuary Festival 2008**
- b) Licensable Activities & Show schedules**
- c) Management**
- d) Planning**

2. Licensing Objectives

a) Prevention of Crime and Disorder

- 1. Police**
- 2. Security**
- 3. Alcohol**

b) Public Safety

- 1. Musical Arenas**
- 2. Major Incident**
- 3. Medical Provision**
- 4. Fire Safety**
- 5. Campsite Management**
- 6. Ticket control**
- 7. Contractors**
- 8. Catering**
- 9. Cleaning & sanitary appliances provisions**
- 10. Smoke Free Venues**
- 11. Crowd Control & Management**
- 12. Fun Fair**
- 13. Traders**
- 14. Communication**
- 15. Internal Site Traffic management**
- 16. Drug Policy**

c) Prevention of Public Nuisance

- 1. Noise**
- 2. PA System/Noise Management**
- 3. Traffic management**
- 4. Community Impact**

d) Protection of Children from Harm

- 1. Sale of Alcohol**
- 2. Lost Children**

3. Site Plan, Tent plans, Search Marquee & WC lay out.

4. Risk Assessments

5. Insurance

1. Event Summary

a) Introduction

Sanctuary Festival 2008

Licensees Mr Paul Rooney & Grant Smith

The Sanctuary Festival 08 is an all night dance event with a licensed capacity of 9,999 visitors.

The event will be held in the Bowl at the Matterley Estate. In addition to the two existing fence lines around the bowl, there will be a double Heras fence system around the perimeter with nine emergency exit gates.

The arena will have a temporary road way installed to allow for access in any weather condition.

The music styles encompass various styles of non-urban dance music. The crowd are in the main aged between 18-25 years old.

This event is in its second year after a previously successful event at the same site in 2007. It is a dance event that incorporates overnight camping. The event will once again aim to have minimal impact to the surrounding dwellings and its transportation routes.

The event entertainment area provides one outdoor Orbit style stage, six Big Tops and two smaller tents (referred to as Sound stages). There are three outside bars, a chill out tent with seating, medical tent with a welfare area and two large WC 's areas with drinking water facilities sited near by. There are five fun fair rides, seven catering units and merchandise trade stand areas. The visiting attendees use all these areas.

The dance arenas all contain stages with DJ platforms for performance, bar areas, sound systems, lighting rigs, front of house positions and pit barrier.

The campsite area will contain a smaller big top to use as a music sound stage and bar area, one funfair ride, three catering units and small trade area. Toilets and washing facilities will also be supplied, and a second medical tent will be located close by in the production area.

The event will have 4500 people camping spending the full duration of the show on site. This is a realistic increase of 22% from the 2007 event. More effort is being made this year to ensure that these people are more entertained when the arena area itself is closed. Toilet and Shower facilities are provided to cater for this number under the HSG195 guidelines.

Should the number of campers increase above 4500 we will increase allocated space, WC and shower facilities plus security and medical supplied pro rata to cater for a maximum of 5500.

Campers are issued a crimped wristband upon entry. This distinguishes them from day visitors. Day visitors will not be allowed entry to the campsite. Checks will be made at the search tent Grid Ref (W28,W29)

The car park will open from 11.00am Friday 8th August and close 12.00pm Sunday 10th August. A professional parking management team will manage the car park with its own manager in contact with production.

The Campsite will open from 14.00pm Friday 8th August – 12.00pm Sunday 10th August.

The main dance area will open from 17.00pm Friday 8th through to Saturday 03.00am.

The event reopens Saturday 14.00pm for Saturday arrivals and campers through to 06.00 Sunday 08th August.

The event will employ Stuart Security to over see all on site security needs and South Regional Ambulance (formally known in 2007 as KRMBS) for on site medical provisions. Both companies worked the 2007 event so have a good understanding of site.

The show will also have a professional team of parking stewards to over see both public parking and Coach parking arriving via Gate 3a along the A31. They will also maintain a safe drop off procedure by the shuttle buses and taxis at Gate 3b and 3c.

b) Licensable Activities and Show Schedules

The gates open for campers Friday 8th August at 14.00. This is access to the campsite only.

The main arena site opens at 17.00 and closes at 03.00. People are then ushered back to the campsite.

The main site opens again Saturday at 14.00 through to 06.00 Sunday.

The event finishes at 06.00 however the Campsite and car park will not close until 12.00pm Sunday 10th August should people wish to sleep before travelling home.

Musical areas for the Friday 8th August

| | |
|---------------------------------|-------------|
| Outside stage | 17.00-22.30 |
| Sound stage located in campsite | 16.00-04.00 |
| Hard Style/Bionic | 17.00-03.00 |
| Old Skool/Fantazia | 17.00-03.00 |
| Techno | 17.00-03.00 |
| Resonate sound stage in Arena | 17.00-03.00 |

Bar & Late night refreshment Areas Friday 8th August

| | |
|-----------------------------|-------------|
| Sound stage Bar in campsite | 14.00-04.00 |
| Three Arena outside bars | 17.00-03.00 |
| Old Skool tent | 17.00-03.00 |
| Hardcore tent | 17.00-03.00 |
| Techno tent | 17.00-03.0 |

Musical areas for the Saturday 9th August

| | |
|----------------------------------|-------------|
| Sound stage in Campsite Saturday | 11.00-06.00 |
| Outdoor stage from | 14.00-23.00 |
| Hardcore Tent | 19.00-06.00 |
| Drum&Bass tent | 19.00-06.00 |
| Hard Style Bionic | 19.00-06.00 |
| Fantazia Old Skool | 19.00-06.00 |
| Trance | 19.00-06.00 |
| Techno | 19.00-06.00 |
| Sound stage 1 | 16.00-10.30 |
| Sound stage 2 | 16.00-10.30 |

The Bionic, Old Skool and trance tents will be open from 14.00 in case there is a need to protect people for the sun or rain. The music will not start in these tents until 19.00 unless adverse weather forces the outside stage to be closed.

Bar & Late night refreshment Saturday 9th August

| | |
|-----------------------------|-------------|
| Sound stage Bar in campsite | 11.00-05.00 |
| Three arena outside bars | 14.00-05.00 |
| Hardcore Tent | 19.00-05.00 |
| Drum&Bass Tent | 19.00-05.00 |
| Hardstyle Bionic Tent | 14.00-05.00 |
| Fantazia Old Skool Tent | 14.00-05.00 |
| Trance Tent | 14.00-05.00 |
| Techno Tent | 19.00-05.00 |

The licensable activities will be musical entertainment, sale of alcohol and the provision of late night refreshment and dancing.

The event will have fun fairs located both in the heart of the show and the campsite operating from:

Friday 9th August 15.00 to 04.00 in campsite

Friday 9th August 17.00 to 03.00 in main area

Saturday 10th August 12.00-06.00 in campsite

Saturday 10th August 14.00-0600 in Main Area

c) Management

The event management team consists of experienced event personnel working from a centrally located office within the production area (S30) of the site.

The team of 1 Senior site and Health and Safety coordinator, 1 administrator, 1 event manager, and the event promoter and co-ordinator will work from this office from the start of set up through to the event break down and clean up.

The team's priorities are to oversee safety of the public and to ensure that contractors work safely.

The show also employs a Bar, Catering, Security, Fairground, Tent master, Cleaning, Parking, Traffic Management, Noise, and Arena managers.

This team liaise with the event managers throughout the event for all requirements and needs, this enables the arenas to function satisfactory to health and safety and public health requirements along with keeping in with the event schedules and running times.

The event office is a fully functional office with full telephone and online communications as well as radio communication with the managers previously listed above.

The event team are fully available to liaise with all agencies throughout the show along with inter event management discussions at set periods, to discuss the events and requirements of subcontractors, visitors and attending participants and artistes for the event duration.

d) Planning

The Sanctuary event is planned to account for the topography of the Bowl site.

The main points for planning which are taken in to account are:

1. Access for emergency services to the site.
2. Emergency access to the public arenas on the event site itself.
3. Positioning of medical provisions on the event site.
4. Strict security control on the entry to avoid Drugs, weapons, glass, alcoholic drinks, fireworks and security of the perimeter of the event and fortification.
5. Traffic planning and arrival times for visitor access and traders / catering / performer arrivals.
6. Layouts for the positioning of stages, fun fair equipment, marquees toilets showers and trade stands.
7. Security control of the perimeter preventing unauthorised access.

We have created a drawing of the event layout, which is included in section 3 of this document to clearly show the planned access. This is open to change if advised by the responsible authorities and will be updated throughout the planning process.

The internal layouts of the Big Top arenas will have a fire risk assessment created and submitted to the fire service for their approval.

Extreme weather conditions will be taken into account. Should the show encounter a wet weekend, every effort will be maintained to continue the events as planned. Torrential rain may affect the live stage presentations however the covered events can be run as normal with security controlling the crowd numbers in each venue to maintain safety. The big tops supplied will easily be large enough to cater for everyone attending.

Car parking will need assistance as these areas can become muddy and cars may need towing from this area should they become bogged down. Should bad weather be forecast then a towing team will be on site for the duration of the show.

The track way road links will maintain accessibility for emergency vehicles and security, production and medical teams working on the show itself.

A full Production Schedule shall be produced to aid in the planning of the event.

2. Licensing Objectives

a) Prevention of Crime and Disorder

1. Police

Sanctuary Festival Management Team and Stuart Security shall liaise with Hampshire Constabulary planning and crime prevention teams throughout the planning process. Sanctuary Festival organisers will use Stuart Security's logged reports of the criminal / public nuisance activity from the previous years event as a reference guide to highlight any improvements for this years show.

2. Security

Sanctuary Festival will contract Stuart Security Ltd to provide security for the event. This is the same company that worked at the 2007 Sanctuary Festival.

The company will provide minimum cover for 1 steward per 100 attendees all over the age of 18yrs. Training certification will be available if required and a full list of all staff will be available at the event.

Where necessary Sanctuary Festival will ensure that SIA qualified staff are deployed.

Radio communications will be used on site for the duration of the event.

A security deployment schedule will be produced on a risk assessed basis determined by the on site needs to specific areas and arenas; it is also calibrated with the times of various events taking place within the event programme.

The positioning and level of cover required are taken into account for:

- 1.) Emergency access points
- 2.) Emergency procedure planning
- 3.) Fire exit manning
- 4.) Gates and entry control (search lanes)
- 5.) Arena cover
- 6.) Stage security cover
- 7.) Musical Venue (Big Top cover)
- 8.) Campsite patrols and cover
- 9.) Response teams
- 10.) Security control Positioning
- 11.) Car parks & removal of touts from private land

All entrance gates will be manned.

Strict searches upon entry will check for weapons, drugs and alcohol along with checks for authentic valid tickets.

Amnesty bins will be sited at the entrance at the search lanes.

Instruction regarding their use will be taken from the Hampshire constabulary.

The security team will monitor the Car park areas with static and mobile positions of teams.

Searching will be conducted at the entrance to the event for banned and prohibited items.

All security personnel will wear uniforms which will be numbered.

Communication is consistently maintained for the duration of the event with regular meetings between the event management team and security management team.

The security control unit is central to the security management system and has full telephone, online and radio communication.

Any illegal disturbances will be reported to the police.

Stuart Security Group will provide the RA's a full staffing schedule.

Stuart security will work in partnership with the RA's and the Sanctuary Festival organisers to create a safe and well-organised event.

3. Alcohol

There are a total of ten bars, three located outside and one located in each tent arena.

All the bars are shown on the site plan and tent plans.

They are staffed by experienced personnel under the control of the Designated Premises Supervisor Mr Oliver Kay (Details provided in licensing activities).

Oliver Kay was the DPS for Sanctuary Festival 2007. All staff are briefed before the show and a copy of the bar brief is contained in the EMP.

All bars will have one SIA member of security.

b) Public Safety

1.) Musical entertainments arenas

The musical arenas will have a stage manager and security manager.

The senior site production manager will oversee the safe construction of the arenas along with management of the areas when they are open to the public.

The stage managers will ensure all timings agreed with the authorities are adhered to and that control is maintained at the stage areas.

This year we will improve the lighting of the back stage areas to avoid trip hazards.

Audio engineers working with Capita Symonds Noise teams will maintain sound control in each arena.

The live stage arena sound desk will be located to the side of the main stage

The systems being provided will be within the following power ratings.

| | |
|--|------|
| Main Out door stage | 35 k |
| Drum and bass | 45 k |
| Hardcore | 45 k |
| Old Skool | 25k |
| Hard House | 25k |
| Trance | 25 k |
| Techno | 10k |
| Camp site Sound Stage | 5k |
| Main area Resonate Mini Sound Stage 2 | 5k |
| Main area New Nation Mini Sound Stage 3 | 5k |

All the arenas will have pit areas placed at the front of the stages and security deployed to the front and sides to monitor the crowds and deal with any front of stage issues.

The security teams will also be given fresh water in plastic containers to distribute to the crowd should over heating become an issue.

2. Major Incident

Major Incident Planning has been taken in to account and is detailed within the event EMP and Security Schedules.

The plan identifies security management, meeting points and the hand-over to the police in the event of a major incident.

3. Medical Provisions

The event employs professional Medical cover for the entire duration of the show. The South Regional Ambulance (formally called KRMBS) worked at the Sanctuary 2007 event so have a working knowledge of the site but more importantly have worked on many Slammin' events so are familiar with the type of event.

The event Medical tent is situated near production area and has full communications with security and event management team control, as well as direct communications with the NHS ambulance service.

Guidance for the level of medical cover is taken from the Event Safety Guide for a capacity of 9,999 persons.

There is also a secondary Medical /Welfare area in the arena site itself.

Medical cover will run 24 hours a day from Friday 8th August 14.00pm through to Sunday 10th August 07.00am.

Briefings and discussions are held throughout the event with the SRA team, so as to have a full understanding of their needs and issues should they arise. A full schedule of medical cover will be supplied by SRA for the NHS and Winchester council approval and will be scored in line with the purple guide.

4. Fire Safety

Under the Regulatory Reform (Fire Safety) Order 2005 a fire risk assessment is required.

A fire risk assessment for the show has been created and the documentation will be submitted to the Fire officer for approval.

This information has taken into account the venues capacities, exits and egress in a fire emergency, along with materials used to create the production infrastructure.

The assessment will also create a working guide to which planning can use, along with requirements for certification from contractors for materials which may be used for the event.

The fire risk assessment will also show the details of the types of fire fighting equipment, which will be brought in.

Sanctuary Festival employs a fire team of four qualified fire fighters to work shifts throughout the duration of the public attendance, their initial role is to position fire appliances on the event in the correct locations as per the plan. They are the reaction force for any fire reported. They will be equipped with an on site fire vehicle which carries relevant extinguishers to control various types of fire which can result from different ignition sources.

Monitoring of the arenas is a combined effort between the security teams and fire team personnel.

Full radio communications with the security and medical control centres are maintained at all times.

The fire teams check all the venues and their exits to confirm that they are in functional working order. They check trade stands LPG GAS and storage of any flammable materials or fuels on the event site.

5. Campsite management

The camping area is located at the near end of the event site within the Matterley bowl arena near to security control.

The campsites will be monitored throughout the shows duration 24hrs a day by the security with the aid of a viewing tower and fire teams.

Medical are also at the ready 24hrs to respond to any on site issues, which may arise.

With the possibility of early arrivals the car park will be open from 11.00 and the campsite open from 14.00pm Friday 29th.

A provision of 2 WC's will be placed in car park for this eventuality and security personnel will man the gates overnight.

Fresh drinking water will be made readily available from standpipes located around the camping areas.

The camp stall will also provide water, milk, washing products etc to sustain the camping community while at the show.

6. Ticket control

Ticket will be allocated to agents around the UK. 60% of sales are sold through the Slammin' office, 40% are allocated to shops around the country.

The Tickets will be printed using security holograms and numbered to avoid fraud and forgery.

The application for 9999 attendees will be broken down as follows:

9200 tickets to be sold to attending public available in advance

199 to be retain for door sales (this will not be advertised)

600 for staff, performer and guest list passes.

All tickets will be verified at the door and will also have printed conditions of entry on the back of the ticket.

In the event of a sell out, the Sanctuary Festival will announce it is at a sold out position via all clubbing websites and through all tickets outlets and coach operators. This target would show a 20% increase on the previous years event. Events Management to put out road signs at the gates showing the event had sold out, Ticket holders only. The shuttle bus co's would check passengers had valid event tickets before allowing them onto the bus. Car parks again would check for valid tickets before allowing visitors to park up.

7. Contractors

All contractors working for the event will be required to supply Risk Assessments, Method Statements and Health & Safety Policies to the event management teams

All contractors will be given information on the conditions of working at the event as per the EMP.

The event management team will ensure that health and safety at work is implemented and contractors work within the guide lines of the Health and Safety at Work Act, Noise at work act and be advised of Strobe and Laser effects being used.

All certification will be collected by the event management team before the contractors start work at the show; this documentation will be available in the Production Office at the event.

A full list of all contractors and their contact numbers will be supplied to WCC and a copy of the list displayed in the production office throughout the event.

8. Catering

All catering on site will be organised by the catering manager. Checks on fuel such as LPG will made by the catering manager and one of the Sanctuary Festival Fire team.

Food and hygiene certification will be provided for each catering unit onsite and made available to see in the production office.

9. Cleaning and sanitary appliances provisions

The event will be employing DC site services cleaners to oversee the continuous cleaning of the event arenas, wcs and the surrounding road ways. DC Site services supplied the services for the 2007 Sanctuary Festival as well as many of the Homelands events.

DC will supply larger waste bins around the site than Sanctuary 2007 and make more regular checks on bins located near to the catering units. Should weather allow, DC will be instructed to leave the lids of the bins open to encourage their use.

The waste will be taken to a centralised skip location and this waste will then be cleared and taken to the local waste management centre.

Poly John WC's, urinals and shower units will be brought onto site and positioned in logical areas of the Show site near to track way so that gully suckers can maintain them.

Working on an audience profile of 50% men to 50% women.

There will be WC's provided in the campsite to cater for 4500 people. Plus one special needs toilet.

In the arena there will be enough toilets provided to cater for 10,000 people.

Campsite – Split into 3 Toilet Zones

2250 girls = 23 toilets

2250 boys = 9 toilets and 12 urinals

Arena – Split into two Toilet Zones

5000 girls = 50 toilets

5000 boys = 10 toilets and 33 urinals

Plus an additional special needs toilet

There will be additional WC facilities in the car park and drop off areas plus additional toilets out of public areas for site staff working the show.

There will be 4 four-birth shower blocks supplied split into 3 locations around the campsite. There will be one special needs shower supplied.

Catering will use the production and back stage WC facilities. They have allocated water points away from the public areas located at S30 and Y27. These points will be shown to them upon arrival.

10. Smoke Free Venues

Sanctuary Festival 2008 will take in to account the new legislation introduced last summer regards no smoking within public venues.

We intend to enforce non-smoking environments within the buildings used at the show.

We will create signage to endorse this policy at all venue entrances and security will be briefed to oversee that the smoking ban is implicated within all the event venues used.

11. Crowd Control and Management

The event management and security teams will oversee crowd control at the show.

Public Entrance to the site will be at gates 3, 3b and 3c along the A31 and A272 and entrance to the campsite and arena will be through a search marquee. There will be security to maintain the control at all points of entry.

Strict searches will be made to enforce No Drugs/Weapons/ alcohol or glass, along with ticket checks.

Weekend campers are issued with a crimped wristband. This wristband is checked each time people wish to pass between the campsite and the car park or between the campsite and the arena site. The only way to remove this is to cut it off.

The event has applied for a 9,999 capacity Premises Licence.

Expected attendance breakdown are as follows

4500 campers (Friday arrival)

4899 day visitors

Such numbers over a two-day period should have very limited impact on the local road network.

The security teams will avoid over-crowding of any Tented arena by constant monitoring of the venues throughout the event duration. However It should be noted that for aesthetic appeal of the Festival, the tent capacities on site will actually be too large for the attendance levels.

In the event of on-site disturbances security will provide a quick response team to deal with any unruly visitors, this will be assessed and dealt with on site and a full eviction policy as shown in the EMP will be carried out if the need is felt necessary.

All evictions by the security team will be recorded and paperwork made fully available to the Winchester Council and Police should it be required.

The positioning of trade stands, funfair rides and stages etc will take into account the flow of the audience and aim to avoid congestion at the event between venues. There is no one artist at the show that will create a surge of visitors. All the artists performing have a fairly equal fan base.

This years site plan has positioned structures much closer together compared to 2007 in order to create an atmosphere on such a large site with relatively small attendance figures (while the Festival grows). It was the impression that the layout for 2007 could of quite easily catered for 20,000 visitors. Careful consideration has been made to ensure that there are no pinch points or any congested areas.

In addition to the existing fencing around the Bowl site, fortification of the event will be secured with Heras fence in 2 lines around the areas used as shown on the site plan and will be maintained by Security and dog patrols on the roadways and around the event perimeters.

Discussions between the event organisers and the security team for this year's event have highlighted that whilst they were happy with the fencing set up last year. For 2008 we will need a wet weather contingency regarding fence staffing to ensure that the fencing is completely finished on the Thursday before the show.

Gates will be marked with clearly identifiable signage.

Security will also be monitoring the car parks for any visitors acting in an antisocial behaviour. Signage will also be placed at the gates to the bowl warning that thieves and ticket touts will be prosecuted.

Ticket touts and unauthorised traders in the car parks will also be asked to move on at the request of the promoters and the landowner.

12. Fun Fair

There will be six fun fair rides. Five placed in the main site area. One placed in the campsite area. All test Certificates and Insurance documentation will be submitted to Winchester Council 28 days before the event.

13. Traders

All traders will be positioned in the locations shown on the main event plan. Checks will be made throughout the event to meet the health and safety requirements and legislations. No Nitros Oxide will be sold at the event.

14. Communication

The event management, security, medical, fire, car park, tent, water, area managers and RA's will all be issued with radios. A list of all event personnel mobile phone numbers will be available at the production office.

BT phone lines will be installed to provide phone lines in the offices for production, Noise Hot Line, Medical/welfare, Security, SAG, Fax and Broadband.

15. Internal Traffic Management

All vehicles driving within the bowl site will have to comply with the 10mph site speed limit and use hazard lights at all times.

No public vehicles are allowed to drive onto site.

All vehicle movement in the arena and campsite will cease by 12.00 Friday 8th August.

The internal ring road will operate a one-way system apart from any emergency vehicle activity who will choose the fastest route available.

Temporary routes, which will be required for heavy vehicle access, will be tracked with track way panels as shown on the plan.

The track way will be maintained at all times and no vehicles will be authorised to park on the track way.

All production parking areas will have adequately maintained fire lanes to ensure access for fire appliances.

16. Drug Policy

Slammin' Vinyl's drug policy is documented within the EMP

c) Prevention of Public Nuisance

1. Noise

The event will employ an independent noise team from Capita Symonds who have a good working knowledge of the site and its surrounding residential areas. David Leversedge from Capita worked at the 2007 Sanctuary Festival and the company has worked on many music Festival that have taken place at Matterley.

A focus will be made on the dwellings that may be most effected by the noise generated from the event site.

The event will comply with the conditions from Winchester District Council, which the independent noise team are employed to keep the event within compliance.

The noise from musical arenas and fun fair music sources at the event will be controlled by professional engineers who will work with the noise management teams and Winchester Council to keep in compliance and on schedule.

All amplified noise within the arenas finishes at 6am.

Noise will be monitored off site at designated locations.

2. PA Systems and Noise Management

The systems will be provided and controlled by Mark Neil from Production Hire. Production hire provided all the systems for the 2007 event and Mark has worked well with David Leversedge the independent noise consultant before.

All speakers rated over 1kw will have a 3m gap from the audience.
Peak sound pressure levels will not exceed 140db and the continuous sound level in audience areas shall not exceed 110dba (leq 1 Min)

We shall identify

1. Ear protection zones
2. Method of their designation
3. Provisions for Ear protection for all staff
4. Methods and time tables to reduce exposure

3. Traffic Management

A Traffic Management Plan will be produced to achieve the most efficient and safe movement of vehicles on the public highways around the site in conjunction with the efficient movement of vehicles onto and off the site over the period of the event.

The Sanctuary Festival 2008 will employ the services of Events Management to handle all aspects of the traffic management. A detailed plan will be provided in the EMP. Events Management will develop a new clear plan taking into consideration the plan implemented for the 2007 event.

The Traffic Management Plan will encompass all aspects of the traffic management and how the process will work in conjunction with the local train and bus networks.

We will run two shuttle buses from Winchester train station to the site. On Friday 8th August and Saturday 9th August and then return people to the station on Sunday 10th August.

All Gates to the site will be floodlit with silent tower lights. The tower lights will be positioned so that they do not dazzle drivers on the public roads. Or disturb residents with noise and light pollution.

4. Community Impact

It is the desire of Sanctuary Festival 2008 to create minimum impact on the residents whom live in close vicinity to the site.

We will arrange a meeting with local residents to hear and resolve any possible concerns and include the relative points within our EMP.

We feel that it is only right to maintain relationships with those living closest to the site, as we want this event to build year on year.

We know from ticket sales that 70% of tickets sales are sold within 30 miles of the site. This shows that many local people enjoy the event.

We will monitor the noise and traffic throughout the duration of the event in order to minimise any disruption to the local community.

The event team will work very closely with the professionals we employ and Winchester Council officers to uphold any conditions, which may be set by the Responsible Authorities.

d) Protection of Children from Harm

This Festival is an over 18's event. All literature from the promotional leaflets to the actual ticket clearly state that this is an over 18's and that if you look under 21 then you must bring ID

1. Sale of Alcohol

The Designated Premises Supervisor (DPS) will be Oliver Kay of 20 Parkway, Woburn Sands, Milton Keynes (license number 0089519)

The sales of alcohol on the event site will be closely monitored by the DPS at all outlets. Despite the event being an over 18's only show a strict policy will still be employed.

The bar staff will be made very aware of the importance of clearly serving only to visitors who are obviously over 18 or that have positive ID to confirm their age.

All bar staff are fully briefed before the show. A copy of the brief note is available in the EMP.

The bars will also be running a token operation with staff at the token kiosks also only selling bar tokens to 18yrs or over to assist in keeping a tight control.

The bars will also be closely watched and each bar will have its own security personal who will also be able to challenge any persons seeking to purchase alcoholic beverages under the age of 18yrs.

We will have a maximum of 10 licensed bar areas. These shown on the site plan.

2. Lost Children

This event is for over 18's only although in the unlikely circumstance any persons found trying to enter the event or obtain alcohol are under the age of 18 they will taken to the Welfare area and a free phone will be made available to call friends or parents to be picked up from the event.

3. Site Plan

The site plan for the event is included in this section. This is drawn to scale and details all of the attractions along with the onsite facilities such as first aid points, location of fire fighting equipment and public and emergency access routes.

The plan shows the Medical centre, security office, production office accommodation and production parking, WCs, showers camping, cash point's token boxes bar positions, catering, market Fun fair. The SAG, Production and security offices will once again be positioned next to each other.

The plan shows the outside compounds layouts, the internal plans show the stages and bar positions and exits.

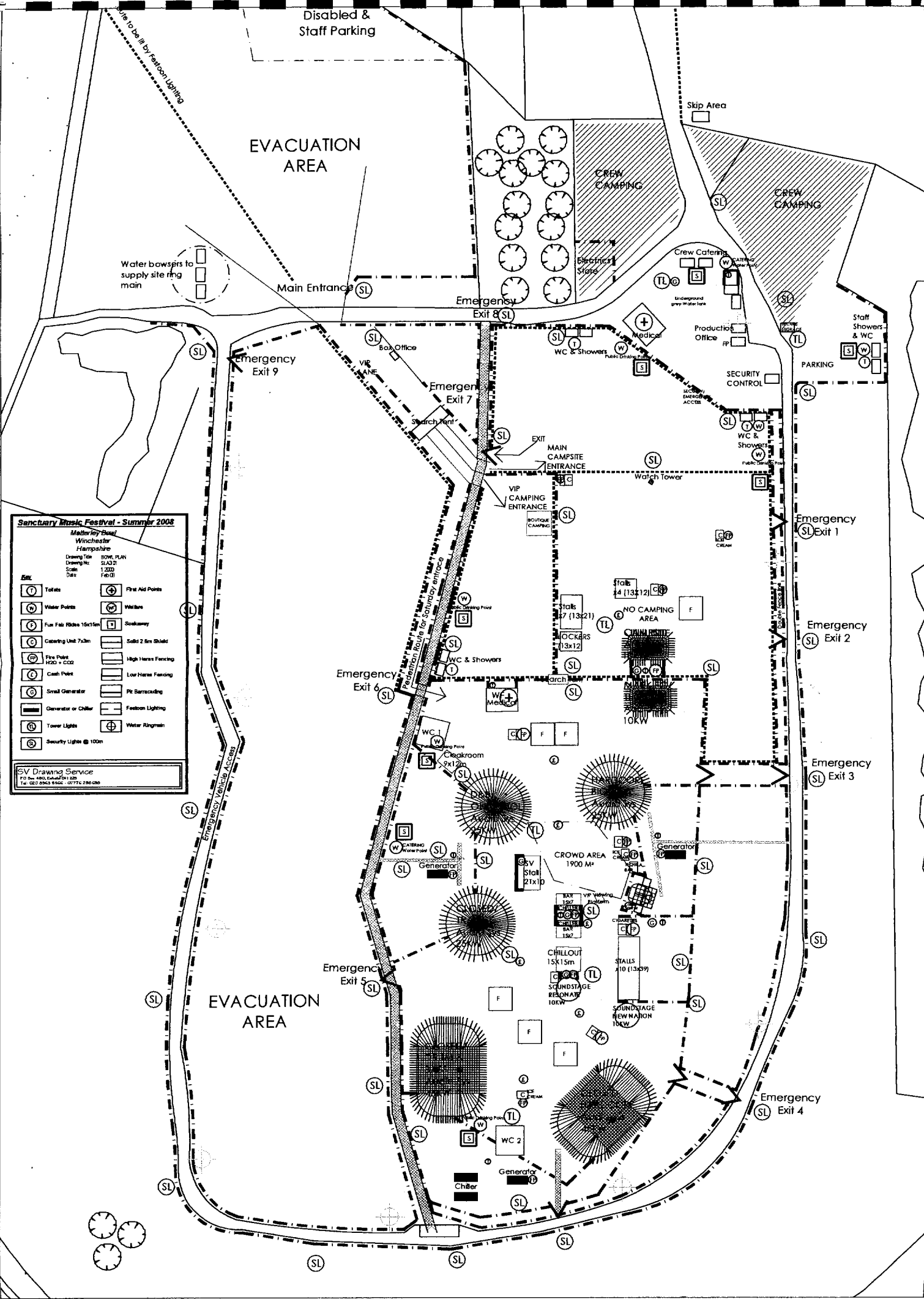
The plan numbers all the gate entrances from the A31 and A272. The gates explain their purpose. They have not changed from the previous years event.

The Site Plan is, as with the Event Management plan, a work in progress document with Safety Team input, and the final version complete prior to the event. It is to scale and the events capacity, safety provisions and access/egress plans are carefully worked out prior to the event in full consultation with the Emergency Services and then implemented on the day. The campsite size is 3.67 Hectares leaving enough space for 1580 tents with an optional overflow area of 1.4 hectares for an additional 600 tents.

Full guidance to the Pop Code and the Fairground and Amusements Parks Guidance on Safe Practice are shown in our design.

The event will have 6 big top tented venues and 3 smaller sound stage type tent structures. Their internal plan layouts are included in this section.

| | Capacities | Drawing reference no's |
|---------------------------|------------|------------------------|
| 1. Site Plan | | SL.01 |
| 2. Bowl Plan | | SLA3.01 |
| 3. Campsite Sound Stage | 600 | CSTP.01 |
| 4. Techno | 600 | TTP.01 |
| 5. Bionic Hard Style | 1750 | BITP.01 |
| 6. Old Skool | 1700 | OSTP.01 |
| 7. Trance | 1700 | TRTP.01 |
| 8. Resonance sound stage | 125 | RSTP.01 |
| 9. New Nation sound stage | 100 | NNTP.01 |
| 10. Hard Core | 3700 | HCTP.10 |
| 11. Drum & Bass | 3500 | DBTP.01 |
| 12. Search Marquee layout | | STP.01 |
| 13. WC block plan | | WCP.01 |



Disabled & Staff Parking

EVACUATION AREA

Water bowsers to supply site ring main

Main Entrance (SL)

Emergency Exit 8 (SL)

Skip Area

CREW CAMPING

CREW CAMPING

Crew Cafeteria

Production Office

SECURITY CONTROL

PARKING

Staff Showers & WC

Emergency Exit 9

Emergency Exit 7

MAIN CAMPSITE ENTRANCE

VIP CAMPING ENTRANCE

Emergency Exit 1

Emergency Exit 2

Emergency Exit 6

Emergency Exit 3

EVACUATION AREA

Emergency Exit 5

Emergency Exit 4

CROWD AREA 1900 M²

SV Stall 21x10

CHILLOUT 15x15m

STALLS 10 (13x9)

SOUNDSTAGE REUNION 10KW

SOUNDSTAGE REUNION 10KW

WC 2

Generator

Chiller

WC 1

Clockroom 2x12m

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

Generator

4. Risk Assessment

Risk Assessments for the event contractors and public attending will be included within the event EMP. We will collect event Risk Assessments from all contractors and sub contractors that will work at Sanctuary Festival 2008. We will make a file and this file will be available for Winchester District Council on site.

5. Insurances

Sanctuary Festival 2008 will be insured for £10 million for public and employers liability insurance.

All contractors will also be required to supply a minimum of £10 million public and employees insurance.